

University of Warsaw (UW)
LLP-Erasmus 2010/2011
International STAFF Training Week
DRAFT

Monday, 11 April

9.30 – 9.45	Welcome Meeting. Introduction to the University of Warsaw mission statement, internationalization strategy of the University of Warsaw
9.45-10.45	Who's Who: short presentations of IRO officers (max. 5 min. per person)
10.45-11.30	Coffee break
11.30-13.00	Short presentation of Polish system of education; International Relations Office – its role, structure and activities; our support to outgoing and incoming students
13.00-14.00	Lunch
14.00-16.00	Who's Who: presentations of participants International Staff Training Week
Free Time	

Tuesday, 12 April

9.30-12.30	- "Polonicum" - Center of Polish Language and Culture for Foreigners - Museum of The University of Warsaw - Office for Persons with Disabilities; Computer Center for the Blind and Impaired in Vision (a unique facility of that kind)
12.30-13.30	Lunch
14.00-16.00	Visit to University Central Library (one of the most modern in Europe) and its beautiful garden on the roof
Free time	

Wednesday, 13 April

09.00-10.30	Facing challenges: main organizational obstacles in international mobility: debate, sharing experience and examples of best practice
10.30-11.00	Coffee break
11.00-12.30	New technologies as a tool of modern university management: USOS (University System of Studies Support); and IRK (on-line registration system)
12.30-13.30	Lunch
14.00-17.00	City tour around Warsaw (The Old City, The Royal Baths) – the role of an University in the city's life
Free time	

Thursday, 14 April

The role of promotion of a country and region in the internationalization process of a university (a coach tour around Warsaw and a trip to Żelazowa Wola - birthplace of Frederic Chopin, lunch) or individual meetings
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Friday, 15 April

Venue:

10.00	Sum-up meeting and or individual meetings
Farewell dinner – UW Professors' Club	