

Information Leaflet 2012/13

Full Legal Name of Institution	Technische Universität Graz Graz University of Technology
Erasmus ID Code	A GRAZ02
EUC	29283-IC-1-2007-1-AT-ERASMUS-EUCX-1
Name & Title of the Rector	Univ.-Prof. Dipl.-Ing. Dr.techn. Dr.h.c. Harald KAINZ
Name & Title of Vice Rector responsible for International Relations	Univ.-Prof. Dipl.-Ing. Dr.h.c.mult. Dr.techn. Bernhard HOFMANN-WELLENHOF
Website	http://www.TUGraz.at
International Relations and Mobility Programmes	postal address: Rechbauerstraße 12, A-8010 Graz visiting address: Mandellstraße 11/2, A-8010 Graz
Fax	+43 (0) 316 873-6421
Website	http://www.TUGraz.at/international
ECTS Institutional Coordinator	Mag. Sabine PREM Tel: +43 (0) 316 873-6416 @: sabine.prem@tugraz.at
Erasmus Bilateral Agreements Erasmus Staff Mobility	Mag. Julia NIEHS Tel: +43 (0) 316 873-6415 @: julia.niehs@tugraz.at
Erasmus Incoming and Outgoing Student Mobility	Birgit JEITLER Tel: +43 (0) 316 873-6420 @: birgit.jeitler@TUGraz.at
Student Exchange Coordinator (Joint Study, ISEP), Marshall Plan Scholarship, Nikola Tesla Scholarship	Karin LEBER Tel: +43 (0) 316 873-6425 @: karin.leber@tugraz.at
ECTS Departmental Coordinators	a list of the ECTS departmental coordinators at TU Graz can be found at: http://www.TUGraz.at/international/ECTS
Academic Calendar	winter semester: beginning of October – end of January summer semester: beginning of March – beginning of July
Intensive German Courses	prior to the start of the winter semester: 3 weeks at the beginning of September prior to the start of the summer semester: 3 weeks at the beginning of February
Orientation Sessions for Exchange Students (compulsory)	<p>winter semester:</p> <ul style="list-style-type: none"> ▪ Orientation Sessions for students attending the intensive language course: <i>5 September & 26 September</i> ▪ Orientation Sessions for students NOT attending the intensive language course: <i>25 September & 26 September</i> <p>summer semester:</p> <ul style="list-style-type: none"> ▪ Orientation Sessions for students attending the intensive language course: <i>6 February & 26 February</i> ▪ Orientation Sessions for students NOT attending the intensive language course: <i>25 February & 26 February</i> <p>Please plan your arrival according to the compulsory Orientation Sessions.</p>

Application Procedure	<ol style="list-style-type: none"> 1. Partner universities have to nominate the students wishing to come to Graz University of Technology by email, providing the following details: <ul style="list-style-type: none"> ▶ name of the student ▶ field of study ▶ e-mail address ▶ exchange period at TU Graz <ul style="list-style-type: none"> - academic year or - winter semester or - summer semester 2. Nominated students will receive an access code for the online-application and information concerning application procedure via email. 3. Additional documents to be sent together with the printed and signed application: <ul style="list-style-type: none"> - Proof of Language Qualification - Transcript of Records <p>More information can be found at: http://www.TUGraz.at/international/Incomings/IncomingExchangeStudents/Bewerbung/</p>
Application Deadlines	<p>The Online Application will be closed on</p> <ul style="list-style-type: none"> ▪ June 1 (for the winter semester / whole academic year) and ▪ November 1 (for the summer semester) <p>The Office of International Relations and Mobility Programmes needs to receive the application packages:</p> <ul style="list-style-type: none"> ▪ <i>from EU/EEA countries and third countries by</i> June 15 (for the winter semester / whole academic year) November 15 (for the summer semester) ▪ <i>from Turkey and Croatia by</i> May 1 (for the winter semester / whole academic year) October 1 (for the summer semester)
Language Requirements / German Courses	<p>Courses at Graz University of Technology are generally offered in German, though several classes are also offered in English. Graz University of Technology needs to receive a proof of sufficient language qualification. Based on the chosen courses, students need to prove sufficient knowledge of either German or English (level B2 as minimum requirement). For more detailed information see http://www.TUGraz.at/international/Incomings/IncomingExchangeStudents/Bewerbung#bewerbung</p> <p>A list of courses offered in English can be found at: http://online.tu-graz.ac.at/ („Search“, „Courses“ and choose English as „Language of Instruction“)</p> <p>Intensive German Course: http://www.uni-graz.at/treffpunktsprachen</p>
Course Catalogue	<p>Detailed information on courses can be found at: www.tugraz.at/international/Incomings/IncomingExchangeStudents/Vorbereitung#lv</p>
Accommodation	<p>Information on housing in Graz: http://www.TUGraz.at/international/Incomings/IncomingExchangeStudents/Vorbereitung#unterkunft Housing online application: http://www.housing.oead.at/graz_e/anmeldung.asp</p>
Welcome Guide for Exchange Students	<p>http://www.TUGraz.at/international/Incomings/</p>